

ADULT SERVICES

THIS PRIVACY NOTICE COVERS THE FOLLOWING SERVICE AREAS;

- Urgent Care,
- Manual Handling,
- Integrated Community Equipment Service,
- Long Term Support,
- Mental Health,
- Community Response,
- Shared Lives and Housing Support,
- Local Community Care Teams (Including Occupational Therapy),
- Supported Employment,
- 24 Hour Control,
- Early Intervention;
- Reablement.

The Care Act 2014 places a duty on us to work closely with Health colleagues to ensure the best level of care is delivered to our citizens. For further information please see the following websites:

- Be Well Tameside
- My Care record

INFORMATION COLLECTED:

- Name
- Address
- Date of Birth
- Ethnicity
- NHS Number
- Relationships Information
- Health Information
- Referral/Assessment Information
- Relevant Case Information
- Mental Capacity Information
- Contact details
- Other Agencies Involved
- Financial Information
- Risks Next of Kin

AGENCIES WE MIGHT SHARE THE INFORMATION WITH:

- Health Agencies
- DWP
- Police
- Adult Social Care
- Education Providers
- Other Tameside Metropolitan Borough Council teams
- Other local authority's
- Prepaid cards providers
- Direct payment support services

PROCESSING YOUR INFORMATION

Information you share with the Council may be subject to processing by a third party organisation. We may undertake a Data Protection Impact Assessment prior to commencing any such activity and will always ensure that processing of your data falls under one of the following lawful bases';

- We have your consent;
- We have to fulfil a contractual obligation to you, or you have asked us to do something before entering into a contract;

- We have a legal obligation to process your personal data;
- We need to process your personal information to protect someone's life, this is known as a vital interest;
- We need to process your personal information 'in the exercise of public authority'. This covers the public functions, powers and obligations placed on the Council and set out in law;
- The final lawful basis is legitimate interest. As the majority of the Council's work is done as a public authority. There may be an occasion where we perform a task which is outside the scope of us being a public authority, in those instances we will perform a three part test to assess the purpose, necessity and balance of the processing to ensure your rights and freedoms are protected.
- We also share some data about you with other local authorities in Greater Manchester and with NHS England [in line with section 6 of the Care Act 2014] so we can assess our performance and improve how we deliver our local care services. Although this shared information is about the care received by our service users, it does not identify anyone directly by name or address. Instead we use a numerical identifier so that the information we share does not contain anything that could identify service users directly. The shared information is used solely to produce aggregated reports at a statistical level to compare and assess our performance across Greater Manchester. This helps us to continuously and collectively improve our local services. If you do not wish your data to be used in this way, please contact 0161 342 3859 or information.governance@tameside.gov.uk.

USE OF YOUR NHS NUMBER IN ADULT SOCIAL CARE

If you are receiving support from adult social care then the NHS may share your NHS number with Adult Social Care. This is so that the NHS and adult social care are using the same number to identify you whilst providing your care. By using the same number the NHS and adult social care can work together more closely to improve your care and support.

We will use this Number in an integrated care record system across a number of support services including GPs, hospitals, community matrons, district nurses and social care practitioners.

If you wish to opt-out from the use of your NHS Number for social care purposes, please talk with your usual contact within the service, this may be your support worker or social worker or contact us at information.governance@tameside.gov.uk.

You have the right to opt out of the Council receiving or holding your personal identifiable information. There are occasions where service providers will have a legal duty to share information, for example for safeguarding or criminal issues. The process for opting out will depend on the specific data and what programme it relates to.

For further information, or you wish to opt out of the Council using your information, please contact 0161 342 3859 or information.governance@tameside.gov.uk.