

## Markets Privacy Notice

Our core data protection obligations and commitments are set out in the Council's Corporate Privacy Notice on our website at [Data Protection – Privacy Notice](#).

This notice provides additional privacy information for: Individuals or sole traders who engage with the Markets service.

### Purpose(s)

We collect and obtain your personal information for the following purpose(s):

- For the management of Tameside Markets
- For the application process
- To complete any agreements we may make with you
- For identification purposes
- To communicate with you
- To check eligibility to work in the United Kingdom
- To evidence you have appropriate public liability insurance

### Categories of personal data

In order to carry out these purposes we collect and obtain the following categories of personal data:

- Name
- Address
- Contact Details (email address and phone numbers)
- National Insurance Number
- Date of Birth
- Proof of identification (could include passport or driving licence)
- Public Liability Insurance details
- Names of employees
- Registration data for food businesses
- Car Registration
- Colour photographs

We will also collect further information from you in relation to your trading name and the type of goods you are selling.

### Legal basis for processing

The legal basis for processing your personal information is:

- GDPR Article 6 (1)(b) – You have entered into a contract with us
- GDPR Article 6 (1)(c) – It is required by law
- GDPR Article 6(1)(e) – Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller
- You have given your consent

### Information sharing/recipients

We may share personal information about you with the following organisations:

- National Fraud Initiative (NFI)
- Other Government Departments
- HMRC for Tax and National Insurance purposes
- Law enforcement agencies
- Home Office
- Greater Manchester Combined Authority and Local Authorities for regional reporting
- Other External Agencies (e.g. Credit Referencing Agencies)

## **Data Transfers beyond European Economic Area**

We do not transfer any of your personal information outside the European Economic Area ('EEA').

## **Your rights**

Information about exercising your rights can be found on the council's website [Exercising Your Individual Rights](#).

## **Security**

We use appropriate technical, organisational and administrative security measures to protect any information we hold in our records from loss, misuse, and unauthorised access, disclosure, alteration and destruction. We have written procedures and policies which are regularly audited, and the audits are reviewed at senior level.

## **Data Protection Officer**

You can contact the Council's Data Protection Officer at [information.governance@tameside.gov.uk](mailto:information.governance@tameside.gov.uk) or by calling 0161 342 8355.

## **Automated Decisions**

No automated decisions are made throughout this process.

## **Updates**

We may update or revise this Privacy Notice at any time so please refer to the version published on our website for the most up to date details on our [Data Protection](#) page.