

## Request for Pre-Application Advice

Please complete all section of the form and use BLOCK LETTERS

### 1) Address of Application Site

Site Area (hectares):

### 2) Name/Address of Applicant

Telephone (Applicant):

Email (Applicant):

### 3) Name/Address of Agent

Telephone (Agent):

Email (Agent):

**4) Pre-Application Service type/charge**

**5) Description of Proposed Development**

**6) Attached Information**

*Please tick boxes or complete as necessary/relevant*

- Location Plan (scale 1:1250)
- Plans: layouts, site plan, elevations etc (scale 1:50 or 1:100)
- Schedule of existing buildings, uses and floor space
- Schedule of proposed uses and floor space
- Relevant planning history/background information
- Photographs of site and surroundings
- Supporting statements
- Other (please specify)

**Print name:**

**Date:**