

Tameside Metropolitan Borough Council

Neighbourhood Planning Service Level Framework

The Council will provide:

- 6 core meetings at key stages in the process:
 - Meeting 1: Issues/Options/Project planning
 - Meeting 2: Developing Vision/Objectives
 - Meeting 3: Evidence Review
 - Meeting 4: Policy development
 - Meeting 5: Pre-submission / Pre-examination
 - Meeting 6: Post Examination / Referendum

Advice on the Draft Plan including:

- Strategic Environmental Assessment (SEA) Screening Opinion
- Pre-consultation comments on your draft plan

Provide timeframes for examination, referendum and adoption stages

Respond to e-mails and electronic data requests within 20 working days of receipt

Respond to telephone or voicemail messages within 3 working days

What you will provide:

Provide quarterly updates on progress, via your project plan

Provide your plan for pre-consultation comments, at least 2 weeks before consultation begins

Provide a list of email contacts gathered at Regulation 14 consultation and other consultation events held, upon submission of your Neighbourhood Plan.

What we won't do

Attend every meeting request – on the whole, meetings will be limited to the 6 core meetings.

Provide additional mapping services beyond the background information readily available to the Council.

Undertake an environmental impact assessment should the SEA screening opinion determine the need to carry out such an assessment

Date:	
Signed:	
	Neighbourhood Forum Representative

Date:	
Signed:	
	Head of Planning - Tameside Metropolitan Borough Council