

MANAGED MOVES GUIDE FOR PARENTS



What is a Managed Move?

A Managed Move is a formal transfer of a child from one school to another. It can only happen when both schools the child and their parent/carer agree to the move. It is used to help individual children to remain in school and successfully complete their education. Current guidance states that parents should never feel pressured into removing their child from a school under threat of a permanent exclusion (Guidance on Exclusion from maintained schools, Academies & PRUs in England 2017).

When should a Managed Move be set up?

A Managed Move could be set up if your child has been identified as being at risk of permanent exclusion. The school will already have tried other strategies to support you and your child but the risk of exclusion or disaffection remains.

Who will be involved in setting up a Managed Move?

The Managed Move is co-ordinated by the head teachers of both schools. If both schools agree, a meeting is set up at the proposed school with senior staff from both schools the child and the parent/carer and representatives from other agencies who are working with the family. Parents are a crucial part of the success of a Managed Move and school staff will try to arrange a time when you can attend the meetings.

Should my child come to the meetings?

You will be able to agree with school staff whether your child should be present for the whole meeting or join in towards the end. Generally pupils at secondary schools attend the whole meeting.

Preparing for a Managed Move

Try to consider in advance the benefits of your child being in another school and how you may support him/her to make the move a success. It will also be helpful to talk to your child about what you think may be reasonable to expect the school and anyone else involved committing to during the move. Remind your child that the purpose of the move is to support him/her to make a successful transfer to another school.

What will happen at the first meeting?

At the initial meeting everyone will consider the positive points and main concerns. Everyone present will have the opportunity to have their say and will be expected to offer some positive contribution to the Managed Move. Central to the move is support. For any such move to be successful your child will need to make a commitment to meeting key behaviour and/or attendance targets. Everyone will sign the Managed Move agreement which outlines what is to be done, by whom and when.

How long will the Managed Move last?

A Managed Move can run for up to 12 weeks. The meeting can decide on how long they think is appropriate to allow your child the opportunity to settle into the new school. A formal review is

held at weeks 4, 8 and 12. During this time your child will remain jointly registered with both schools.

How will we know if the plan is working?

A member of the school staff will normally meet your child to review his/her progress. This will give your child the chance to talk about what has gone well and how to continue to be successful. The key people who attended the original meeting will be invited to the review meetings to talk about your child's progress. After the final review, if the managed move has been successful, your child will transfer to the new school permanently.

What if the Managed Move is not successful?

The Head Teacher of the proposed school can end the move at any time if the Managed Move is not working. This would mean that your child would normally return to his/her home school. Details of what will happen if the Managed Move fails will be agreed at the initial meeting.

Special Education Needs (SEN).

The process of Managed Moves will not apply to pupils with Education, Health and Care Plans. A change of placement for a pupil with an EHCP would be considered by the LA after an Annual or Interim Review.

Transport Arrangements

Transport to the proposed school will be discussed at the planning meeting. However, during the trial period the parent would usually meet the cost of transport. If the Managed Move leads to a permanent place at the proposed school you may be eligible to apply for support for transport in accordance with current LA policy.

School Uniform

School uniform will be discussed at the planning meeting. You will normally be responsible for the cost of the proposed school uniform. You will be allowed sufficient time to purchase the new school uniform and you will be told where to buy it from.

Admissions Applications

If you have submitted a transfer application to Tameside School Admissions to change schools, the application will be processed. However, if you have discussed and agreed to a managed move you should inform School Admissions that you have accepted a managed move so that your application can be closed. Similarly, if your application indicates a managed move is recommended the School Admissions Team will refer your transfer form back to your child's current head teacher for their comments.

Use this space to note any questions you may wish to ask at the meeting: