

# Short Course Programme



## September 19 – July 20

All organisations involved in providing care to adults within Tameside will have free membership of the Tameside Training Consortium during the academic year 2019 – 2020.

To book on a course, click the link for the course – the automated booking system takes card payment at point of booking, with immediate confirmation of your place. You can ask for a refund or cancel a place up to 7 days before the course takes place. Any Tameside MBC staff that would like to book a place should contact [tamesidetrainingconsortium@tameside.gov.uk](mailto:tamesidetrainingconsortium@tameside.gov.uk) and a booking will be made on your behalf.

By booking on a course, it is assumed you agree to membership of the Consortium during this academic year and your email address will be kept until January 2021 and used only for the purpose of contacting you with workforce development opportunities. Your email address will not be shared. If you prefer your email contact details not to be held, please email [niamh.wilson@tameside.gov.uk](mailto:niamh.wilson@tameside.gov.uk)

All courses are charged at a not for profit rate – charges cover the cost of the trainer, room hire and drinks. As courses fill, if there is sufficient demand the course will be repeated and this programme updated. Courses with less than 12 bookings will be cancelled.

More information about the consortium is on webpage: <http://www.tameside.gov.uk/tamesidetrainingconsortium>

### E-learning

For a £10 licence fee, each licence holder will have access to over 50 courses until the end of March 2020.

Course titles include, but are not restricted to:

Medication awareness & safe handling of medicines, Mental capacity act, Palliative Care & End of Life Care, Care Act – Introduction & Overview, Mental health, dementia and learning disability awareness, Customer service essentials, Work in a person centred way – for health & social care, Deprivation of Liberty safeguards, Diabetes awareness, Equality essentials, Fluids and nutrition for health and social care, Health and safety induction – for health and social care, Safeguarding, Epilepsy awareness, Dementia awareness, Duty of care – for health and social care, Handling information – for health and social care, Falls and fracture prevention in the elderly, Stroke awareness

Each licence is linked to an individual member of staff so each member of staff undertaking e-learning will need their own licence. Each licence holder will need access to an email address - we advise that staff use their home email addresses to access courses - this will ensure that if a member of staff moves employment that they won't lose their training records, and the new employer won't have to buy a licence for someone who already has had one. The licence should stay with an individual even if they move employer (as with other certificates).

When you have bought a licence / s the purchaser will receive an email giving information about how to access and set up e-learning licences. Please note this information email is not automated and will be with you within a few working days. The information email will guide you through the registration process.

Only those members of staff working within the borough can apply for a licence.  
Tameside MBC staff should not apply for these licences – they have been bought centrally

To pay for a licence: <https://www.eventbrite.co.uk/e/e-learning-license-for-the-tameside-training-consortium-tickets-69705243259>

## Basic First Aid

Course Description	<p>This course will enable delegates to:</p> <ul style="list-style-type: none"> <li>• Understand the limits of their own responsibility and ability in relation to emergency aid.</li> <li>• Show they understand basic first aid techniques.</li> <li>• Know how to use primary health care services in response to illness or accident.</li> <li>• Candidates will be asked to participate in the recovery position</li> </ul>
Cost	£15 + booking fee
Trainer	First Aid For All
Date	Wednesday 23 <sup>rd</sup> October 2019
Time	13.00-16.00
Venue	Caroline House, 146 Audenshaw Road, Audenshaw, M34 5HQ
Click to book	<a href="https://www.eventbrite.co.uk/e/basic-first-aid-tickets-69706338535">https://www.eventbrite.co.uk/e/basic-first-aid-tickets-69706338535</a>
Date	Monday 8 <sup>th</sup> June 2020
Time	13.00-16.00
Venue	Caroline House, 146 Audenshaw Road, Audenshaw, M34 5HQ
Click to book	<a href="https://www.eventbrite.co.uk/e/basic-first-aid-tickets-69706543147">https://www.eventbrite.co.uk/e/basic-first-aid-tickets-69706543147</a>
Date	Tuesday 4 <sup>th</sup> February 2020
Time	13.00-16.00
Venue	Caroline House, 146 Audenshaw Road, Audenshaw, M34 5HQ
Click to book	<a href="https://www.eventbrite.co.uk/e/basic-first-aid-tickets-69706866113">https://www.eventbrite.co.uk/e/basic-first-aid-tickets-69706866113</a>

## Deprivation of Liberties (DOLs)

Course Description	<p>This course content is aimed at home managers and senior staff involved in the DOLs process and where there is a possibility that a Deprivation of Liberty could occur as a result of the care provided. The training will cover the identification of potential deprivations of liberty, the procedure for requesting authorisation under the Deprivation of Liberty Safeguards, the assessments carried out when the Supervising Authority receives a request for authorisation of a deprivation of liberty, and the underpinning legal frame-work of the Deprivation of Liberty Safeguards, also useful for social workers/assessors involved in admissions to residential/nursing home care.</p>
Cost	£15 + booking fee
Trainer	Ann Fitzpatrick
Date	Tuesday 19 <sup>th</sup> November 2019
Time	13.30-16.30
Venue	Stanley House, Manchester Road, Audenshaw, Manchester, M34 5GB
Click to book	<a href="https://www.eventbrite.co.uk/e/deprivation-of-liberties-dols-tickets-70602174003">https://www.eventbrite.co.uk/e/deprivation-of-liberties-dols-tickets-70602174003</a>
Date	Tuesday 12 <sup>th</sup> May 2020
Time	13.30-16.30
Venue	Stanley House, Manchester Road, Audenshaw, Manchester, M34 5GB
Click to book	<a href="https://www.eventbrite.co.uk/e/deprivation-of-liberties-dols-tickets-70602486939">https://www.eventbrite.co.uk/e/deprivation-of-liberties-dols-tickets-70602486939</a>

## Mental Capacity Act

Course Description	This course provides an overview of Mental Capacity Act and covers: <ul style="list-style-type: none"> <li>• Principles of the Act</li> <li>• Definition of capacity / lack of capacity</li> <li>• Assessment of capacity - who, how, why?</li> <li>• Best Interests</li> <li>• Roles and responsibilities under the Act</li> <li>• Deprivation of liberty safeguards ( brief overview)</li> <li>• Implications for own practice</li> </ul>
Cost	£15 + booking fee
Trainer	Ann Fitzpatrick
Date	Wednesday 2 <sup>nd</sup> October 2019
Time	13.30-16.30
Venue	Stanley House, Manchester Road, Audenshaw, Manchester, M34 5GB
Click to book	<a href="https://www.eventbrite.co.uk/e/mental-capacity-act-tickets-70602926253">https://www.eventbrite.co.uk/e/mental-capacity-act-tickets-70602926253</a>
Date	Wednesday 5 <sup>th</sup> February 2020
Time	13.30-16.30
Venue	Stanley House, Manchester Road, Audenshaw, Manchester, M34 5GB
Click to book	<a href="https://www.eventbrite.co.uk/e/mental-capacity-act-tickets-70603114817">https://www.eventbrite.co.uk/e/mental-capacity-act-tickets-70603114817</a>

## Safeguarding Adults

Course Description	This course will enable delegates to: <ul style="list-style-type: none"> <li>• Recognise the existence of abuse</li> <li>• Understand the signs and symptoms</li> <li>• Know what to do if you suspect an adult is experiencing abuse</li> <li>• Work in a way that keeps vulnerable adults safe and protected from harm</li> <li>• Know what will happen when you report concerns</li> <li>• Know your responsibilities</li> </ul>
Cost	£15 + booking fee
Trainer	Ann Fitzpatrick
Date	Wednesday 11 <sup>th</sup> December 2019
Time	13.30-16.30
Venue	Stanley House, Manchester Road, Audenshaw, Manchester, M34 5GB
Click to book	<a href="https://www.eventbrite.co.uk/e/safeguarding-adults-tickets-70603313411">https://www.eventbrite.co.uk/e/safeguarding-adults-tickets-70603313411</a>
Date	Thursday 26 <sup>th</sup> March 2020
Time	13.30-16.30
Venue	Stanley House, Manchester Road, Audenshaw, Manchester, M34 5GB
Click to book	<a href="https://www.eventbrite.co.uk/e/safeguarding-adults-tickets-70603469879">https://www.eventbrite.co.uk/e/safeguarding-adults-tickets-70603469879</a>
Date	Wednesday 17 <sup>th</sup> June 2020
Time	13.30-16.30
Venue	Stanley House, Manchester Road, Audenshaw, Manchester, M34 5GB
Click to book	<a href="https://www.eventbrite.co.uk/e/safeguarding-adults-tickets-70603520029">https://www.eventbrite.co.uk/e/safeguarding-adults-tickets-70603520029</a>

## Safe Handling of Medication

Course Description	<p>Do you or your staff handle medication? This course covers the fundamentals of the safe handling and administration of a range of different types of medication, including:</p> <ul style="list-style-type: none"> <li>• What does the law say about medicines?</li> <li>• Medication &amp; falls in the elderly,</li> <li>• Recording of administration, Safe disposal of medication,</li> <li>• Using concordance devices,</li> <li>• Medicines and the elderly, classification of medicines,</li> <li>• Different formulations of medicines, preparing to administer medicines,</li> <li>• Administration of various formulations. Using oral syringes and gallipots,</li> <li>• Using various inhaler devices.</li> </ul> <p>Secondary dispensing, Interpreting directions, what is a medicine? Medication storage. Resources, MUR's</p>
Cost	£20 + booking fee
Trainer	NHS Tameside and Glossop Clinical Commissioning Group – Hannah Todd
Date:	Wednesday 6 November 2019
Time	9.30-16.30
Venue	Stanley House, Manchester Road, Audenshaw, Manchester, M34 5GB
Click to book	<a href="https://www.eventbrite.co.uk/e/safe-handling-of-medication-tickets-67973246811">https://www.eventbrite.co.uk/e/safe-handling-of-medication-tickets-67973246811</a>
Date	Wednesday 13 May 2020
Time	9.30-16.30
Venue	Stanley House, Manchester Road, Audenshaw, Manchester, M34 5GB
Click to book	<a href="https://www.eventbrite.co.uk/e/safe-handling-of-medication-tickets-67973411303">https://www.eventbrite.co.uk/e/safe-handling-of-medication-tickets-67973411303</a>