



Tameside Adult Safeguarding Partnership Board (TASPB)

Terms of Reference

1. Purpose of TASPB

- 1.1 The main objective of TASPB is to assure itself that local Safeguarding arrangements and partners act to help and protect adults in its area who:
- Have needs for care and support (whether or not the local authority is meeting any of those needs) and;
 - Is experiencing, or at risk of, abuse or neglect; and
 - As a result of those care and support needs is unable to protect themselves from either the risk of, or the experience of abuse or neglect
- 1.2. TASPB has a strategic role. It oversees and co-ordinates the effectiveness of adult safeguarding across the locality and will be interested in a range of matters that contribute to the prevention of abuse and neglect. These will include the safety of patients in local health services, quality of local care and support services and awareness and responsiveness of further education services.
- 1.3. TASPB will develop clear policies and processes that reflect local arrangements, roles and responsibilities. The primary aim of these policies will be to reduce instances of abuse and neglect in the area.
- 1.4 Multi-agency training that reflects local policy will be promoted by TASPB, to ensure a consistent and proportionate approach to Safeguarding arrangements.
- 1.5 It is an expectation that Partners will challenge each other and other organisations where it believes that their actions or inactions are increasing the risk of abuse or neglect. In addition TASPB will support Partner organisations to improve their safeguarding mechanisms

Each member organisation will provide appropriate resources to complete Safeguard Adults Boards (SABs) business in addition to attendance at Board meetings. This would include for example but not exclusively Safeguarding Adult Reviews, Lessons Learned Panels, attendance at any Sub Group or

Task and Finish group that the Board arrange recognising that failure to support and engage will be detrimental to the partnerships business

1.6. In response the Care Act 2014 TASP B has three core statutory duties:

- It must publish a strategic plan for each financial year that sets how it will meet its main objective and what the members will do to achieve this. The plan must be developed with local community involvement, and will involve consultation with the local Healthwatch organisation. The plan should be evidence based and make use of all available evidence and intelligence from partners to form and develop its plan.
- It must publish an annual report detailing what the SAB has done during the year to achieve its main objective and implement its strategic plan, and what each member has done to implement the strategy as well as detailing the findings of any Safeguarding Adults Reviews and subsequent action.
- It must conduct any Safeguarding Adults Review in accordance with Section 44 of the Care Act 2014.

1.7 The following six principles are defined in the Care Act and will inform the TASP B approach

- **Empowerment** – Personalisation and the presumption of person-led decisions and informed consent.
- **Prevention** – It is better to take action before harm occurs.
- **Proportionality** The least intrusive response appropriate to the risk presented
- **Protection** – Support and representation for those in greatest need.
- **Partnership** – Local solutions through services working with their communities. Communities have a part to play in preventing, detecting and reporting neglect and abuse.
- **Accountability** – Accountability and transparency in delivering safeguarding.

2 Membership

2.1.TASP B Statutory members are:

- Tameside Metropolitan Borough Council
- Tameside and Glossop Clinical Commissioning Group
- Greater Manchester Police

- 2.2 The co-ordinating and lead organisation as defined by the Care Act 2014 will be the Local Authority.
- 2.3 Partner Organisations also represented at Board are:-
- Tameside and Glossop Integrated Care - NHS Foundation Trust
 - Pennine Care NHS Foundation Trust
 - Tameside and Glossop Integrated Care Foundation Trust
 - Greater Manchester Police Authority (Tameside Division)
 - Greater Manchester Fire and Rescue Service
 - National Probation Service
 - Community Rehabilitation Company
 - Healthwatch Tameside
 - Elected Members
- 2.4 TASPb facilitate a contribution from Lay Members via TASPb Principle Groups as appropriate.
- 2.5 The group will be chaired by an Independent Chair
- 2.6 The Deputy Chair is the TASPb Representative from TMBC Adult Social Care

3. Members Responsibilities

- 3.1 TASPb members attending in a professional and managerial capacity Should be:-
- able to present issues clearly in writing and in person;
 - experienced in the work of their organisation;
 - knowledgeable about the local area and population;
 - able to explain their organisation's priorities;
 - able to promote TASPb aims;
 - able to commit their organisation to agreed actions;
 - have a thorough understanding of abuse and neglect and its impact; and
 - understand the pressures facing front line practitioners able to present issues
- 3.2. Board members should ensure that their own agency gives a high priority to work surrounding safeguarding adults and ensure that safeguarding adults is part of their core business and that this can be evidenced.
- 3.3. Board members are expected to feedback to their own individual Boards on a regular basis, information surrounding safeguarding adults.
- 3.4. It is essential that all Board members champion the safeguarding adults agenda wherever possible, are active, contribute and engage with the Board to ensure the efficiency of the Board
- 3.5. Wherever possible, the Chair shall attempt to reach decisions by consensus. All partner agencies will have equal voting rights. The Board will need to

determine if the Elected Member is representing the Council or is independent before decisions to be decided by vote are made. The Independent Chair will have the casting vote in the case of an equality of votes. Where issues directly concern the use of the TASPb budget, the funding agencies will have final voting rights.

- 3.6. Any officers attending on a regular basis to provide advice and support to the Board, rather than as members, will be identified as being in this role and will not have voting rights.

4. **Accountability**

- 4.1. TASPb will present the Annual Report to the TMBC Health and Wellbeing Improvement Scrutiny Panel meeting on an Annual Basis.
- 4.2. TASPb Annual Report will also be presented at the Health and Well Being Board, annually.
- 4.3. The Independent Chair is accountable to the Chief Executive of the Local Authority.
- 4.4. Representatives at the Board should regularly report to their own Organisation's relevant Boards and presents the TASPb Annual Report.

5. **Quoracy**

- 5.1. To be quorate the minimum attendance must include the Chair and the statutory organisations:
 - Tameside Metropolitan Borough Council
 - Tameside and Glossop Clinical Commissioning Group
 - Greater Manchester Police

6 Performance

- 6.1 TASPB will be tasked with actions as appropriate to progress TASPB Strategy. Progress will be monitored at TASPB quarterly meetings.
- 6.2 TASPB Annual Report will demonstrate and analyse activity to safeguard adults in Tameside. This will be made available to the public.
- 6.3 Minutes of the meeting will be made available to the public.

7. Frequency of meetings

- 7.1 The Board will meet on a quarterly basis and more frequently if the agenda determines this.
- 7.2 The TASPB Business Support Team will circulate meeting dates to members in advance
- 7.3 Apologies and agenda items should be sent to the TASPB Business Support Team two weeks before a meeting
- 7.4 Agendas will be circulated in advance of meetings

8. Review

- 8.1 The Terms of Reference will be reviewed annually.

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