

**COUNCIL TAX DISCOUNT
MEMBERS OF RELIGIOUS COMMUNITIES
APPLICATION TO BE DISREGARDED**

You should complete this application form in respect of any persons who you consider should be disregarded, in the assessment of Council Tax Discounts, because they are members of a religious community. Please see Guidance Notes overleaf before completing this form

COUNCIL TAX REFERENCE _____

NAME OF TAXPAYER _____

NAME AND ADDRESS OF
COMMUNITY _____

NUMBER OF ADULTS (OVER 18) RESIDENT IN PROPERTY _____

Persons to be disregarded

First Name & Surname	INCOME (earnings, allowances, income support, interest on deposits and investments)	CAPITAL/PROPERTY INTEREST (show the amount of money held as capital and the value of any interest in property)

Declaration: I declare that the above named persons are members of the above religious community and that the information given above is, to the best of my knowledge, true and accurate.

Signed _____ Date _____

**Return this form to: Exchequer and Support Services, Revenues Division, Council Offices,
Wellington Road, Ashton-under-Lyne, OL6 6DL**

**PLEASE NOTE THAT A PENALTY MAY BE IMPOSED IF YOU
KNOWINGLY SUPPLY INFORMATION WHICH IS FALSE**

MEMBERS OF RELIGIOUS COMMUNITIES

The full council tax bill assumes that there are 2 adults residing in a dwelling. However, for council tax purposes certain people will not be counted when looking at the number of adults.

The effect of disregarding certain adults may be to reduce the council tax bill by 25% or 50%.

EXAMPLE	4 adults residing in a property	
(i)	one person in disregarded category	100% charge as there are still more than 2 adults to be counted
(ii)	two persons in disregarded category	100% charge as there are still 2 adults to be counted
(iii)	three persons in disregarded category	75% charge as only one adult is to be counted
(iv)	four persons in disregarded category	50% charge as there are no adults to be counted

Below are answers to some questions about who should be disregarded, under this category, for the purpose of assessing Council Tax discount.

What does the term "religious community" cover?

Any community whose principal occupation is prayer, relief of suffering, contemplation, education or any combination of the above.

What defines a person as being a member of a religious community?

That person must depend on the community concerned for his/her material needs.

Can a member of a religious community have any private income?

Generally, no. However, if any pension from a former employer is received then the person may still be disregarded.

Why do any savings have to be declared?

If a person has any capital, or interest in any property, then that person cannot be disregarded for discount purposes.

How to apply?

Complete this form. Once it has been assessed you will be notified of our decision.

For how long will the discount be allowed?

For as long as there are less than two adults in the property who are not disregarded. If there is any change in circumstances then you must notify us. Failure to do so may result in a penalty being imposed.

Data Protection Act 1984

The information you provide on this form will be used to determine if you are eligible for a discount from your Council Tax, and may be recorded on a computer. Although you are not obliged to give this information, the Council will be unable to assess your eligibility for a discount unless you do so.

If you have any other queries about discount or would like any more information about Council Tax, please contact Exchequer and Support Services or telephone your area helpline shown at the top of your Council Tax Bill.