

**TAMESIDE MBC
MEMBERS TRAVEL & SUBSISTENCE EXPENSES CLAIM FORM**

Name of Member TOWN GILL Employee Number [REDACTED]
 Home Address [REDACTED] Email Address [REDACTED]

PLEASE PRINT CLEARLY

SUBSISTENCE EXPENSES

TRAVEL EXPENSES

Date	Particulars of Meeting	Place & Time of Departure	Place & Time of Return	SUBSISTENCE EXPENSES					Total Claimed £	Cylinder Capacity of Vehicle					Total Claimed £	Other			
				Breakfast	Lunch	Evening Meal	Tea	Out of Pocket		Names of Passengers	Opening Miles	Closing Miles	Total Miles	Rate					
21/1/18	449 MONDAY FIRE SERVICES	HUDE 12.20.	HUDE 6.00			£24.85			£32.00	32.00									
21/1/18	AGM/AGM END COMMITTEE																		
TOTAL										56.85	TOTAL								

RECEIPTS MUST BE ATTACHED OTHERWISE THE CLAIM WILL NOT BE PAID

Does the claim relate to an outside body i.e. AGMA, PTA, AMA? Y/N

Claimants Declaration

I certify that the Travel & Expenditure Expenses of £56.85 claimed have necessarily been incurred and that these expenses have actually been paid by me in the performance of my official duties and I have attached all receipts to support this claim.

Signature: [REDACTED]

Print Name: [REDACTED]

Date: 25.0.18

Combined Total Claimed £ 56.85

Travel & Subsistence

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00672C21 2/2

PizzaExpress Victoria 2
85 Victoria St, SW1H 0HW

Till 1
Danilo 2018 19:58

Table: 7 Bill Acc No: 2940

	Romana		
	Pollo Ad Astra	=	14.95
1	Classic		
	Dough Balls	=	4.40
1	Coca Cola	=	2.80
1	Americano	=	2.70

Product Group Summary
Food 19.35
Drinks 5.50

Total £24.85

An Optional service charge of 12.5% is added to tables of 7 or more adults.

For Free Dough Balls and to be entered into our Monthly Prize Draw for a chance to win a £500 Gift Card, please go to www.howdidwedough.com to tell us about your visit. T&Cs apply.

Your invite code is

2031

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