

RISK MANAGEMENT AND AUDIT SERVICES

THIS PRIVACY NOTICE COVERS THE FOLLOWING SERVICE AREAS;

- Internal Audit;
- Corporate Fraud;
- Risk Management;
- Information Governance;
- Insurance.

INFORMATION COLLECTED

- Name;
- Address;
- Date of Birth;
- Contact details;
- Financial Information;
- National Insurance number;
- Social Services Records;
- Human Resources Records;
- Occupational Health;
- CCTV;
- Health and Medical Information;
- Referral/Assessment Information;
- Records of previous complaints and contact with other TMBC service areas.

AGENCIES WE MIGHT SHARE THE INFORMATION WITH

- Police;
- Judicial Agencies e.g. Courts;
- Other Tameside Metropolitan Borough Council teams;
- Other Local Authorities;
- National Fraud Initiative;
- External Audit;
- DWP;
- Employers;
- HMRC;
- Other Government Agencies;
- Health providers;
- Other professionals / expert witnesses;
- Insurers acting on your behalf and ours;
- Legal representatives acting on behalf of you, Tameside Council and other parties;
- Claims Underwriting Exchange.

PROCESSING YOUR INFORMATION

Information you share with the Council may be subject to processing by a third party organisation. We may undertake a Data Protection Impact Assessment prior to commencing any such activity and will always ensure that processing of your data falls under one of the following lawful bases’;

- We have your consent;
- We have to fulfil a contractual obligation to you, or you have asked us to do something before entering into a contract;
- We have a legal obligation to process your personal data;
- We need to process your personal information to protect someone’s life, this is known as a vital interest;

- We need to process your personal information 'in the exercise of public authority'. This covers the public functions, powers and obligations placed on the Council and set out in law;
- The final lawful basis is legitimate interest. As the majority of the Council's work is done as a public authority. There may be an occasion where we perform a task which is outside the scope of us being a public authority, in those instances we will perform a three part test to assess the purpose, necessity and balance of the processing to ensure your rights and freedoms are protected.

For further information on how the Council uses your information, please email information.governance@tameside.gov.uk