**STALYBRIDGE TOWN CENTRE CHALLENGE STAKEHOLDER ADVISORY GROUP**

**TERMS OF REFERENCE**

1. **AIM:**

To deliver the vision of the Stalybridge Town Centre Challenge (“STCC”).

1. **SCOPE:**

The area included is the defined Town Centre of Stalybridge.

1. **OBJECTIVES:**

The primary objective is to identify new initiatives and ideas in support of the STCC project, to scrutinise delivery and to provide direction in relation to community aspirations for the town and strategy suggestions.

1. To implement relevant community/cultural and other actions identified in the STCC delivery plan for Stalybridge Town Centre.
2. To ensure that Stalybridge Town Centre is attractive to live in and visit, busy and economically vibrant.
3. To identify community aspirations relating to investment and participate in informing funding bids prepared by the Officer Group.
4. To revitalise the built environment in Stalybridge Town Centre.
5. To actively involve and engage with the wider community, groups and businesses to promote regeneration and revitalisation of the town centre.
6. To work with the STCC Officer Group on cross cutting and joint ambitions.
7. To scrutinise progress on delivery of the STCC Action Plan and to report on progress and development to the STCC Elected Member Strategic Panel through the Chair.
8. **METHODS OF WORKING:**

This group should meet in between the Stalybridge STCC Strategic Panel meetings which are every 6 weeks, preferably twice; once in the week after Panel meeting to review actions required and in the week before the Panel meeting to review progress and prepare for the meeting ahead. The meetings will be chaired by Councillor Pearce and supported by the Head of Major Projects/Head of Investment and Development and the STCC Project Manager. The Chair will report to the Advisory Group on the notes and actions from the STCC Strategic Panel.

The Officer Group and the Advisory Group will come together as one meeting to discuss cross cutting work and joint delivery as and when appropriate.

An annual report will be produced and referred to the Council’s Executive Cabinet. Any additional authorities which are required by the Council eg funding/resourcing etc will be reported through the Council’s governance to Executive Cabinet as and when required.

**The reporting structure to the Council is as follows**

**Technical Officer Group**

**TMBC Executive Cabinet**

**STCC Strategic Panel**

**Leader – Chair**

**Cllr Pearce**

**Exec Member**

**3 x Ward Members**

**Chief Executive**

**Director of Growth**

**STCC Project Manager**

Executive Member

**STCC Stakeholder Advisory Group**

**Cllr Pearce – Chair**

**STCC Project Manager**

**Head of Major Programmes/Head of Investment & Development**

**Ward Members**

**Community representatives & other relevant stakeholders**

**TFGM & GM Stations Alliance**

**Public Service Reform Partners**

**Homes England**

Minutes of the STCC Stakeholder Advisory Group will be reported to the STCC Strategic Panel.

A Chair’s note of the STCC Strategic Panel will be shared with the STCC Advisory Group.

1. **MEMBERSHIP:**

Membership of the STCC Advisory Group will comprise the following:

* Councillor Adrian Pearce – Stalybridge North Ward (Chair)
* Head of Investment & Development/Head of Major Programmes
* STCC Project Manager
* Ward Members
* Community representatives
* Relevant stakeholders, eg land owners

1. **QUORUM:**

The quorum for Board meetings is the Chair plus 2 other members.

1. **SUBSTITUTES:**

Substitutes may attend for members subject to the Chair’s approval prior to the meeting.