

Business Rates – Moving In Form

Please complete this form and return by email

to: revenuesmail@tameside.gov.uk

1	Name of occupier		Phone number	
2	Business address moving to			
3	Are you a sole trader?	Yes		No
	If yes, please state your home address			
4	Are you a limited company, charity or other organisation?	Yes		No
	If yes, state:			
	a) Full company name			
	b) Registered office			
	c) Registered number			
5	Do you own this property?	Yes		No
	If yes, state date of purchase			
6	If you do not own this property, please state the owner's full name and address			
7	Are you a tenant or leaseholder?	Yes		No
	If yes, state date lease started and duration			
8	Date moved in property			
9	Do you have any other business properties?	Yes		No

	If yes, please list addressess	
11	Forwarding address of previous occupier, if known	

I confirm that the information given above is to the best of my knowledge, correct and true.

Signature	
Name	
Date	
email	

Please complete and send this form by email to: revenuesmail@tameside.gov.uk.

**Alternatively, please print this form and send to:
Business Rates, PO Box 304, Ashton-under-Lyne, Tameside, OL6 0GA. Contact telephone number: 0161 342 2045**