Introduction

This environmental permitting regime is known and referred to as Local Authority Pollution Prevention and Control, LAPPCC. Installations permitted under this regime are known as B installations. Use this form if you are sending an application for a ‘Part B’ permit to a Local Authority under the Environmental Permitting (England and Wales) Regulations 2007 (“the EP Regulations”).

Before you start to fill in this form

You are strongly advised to read the relevant parts of the DEFRA general guidance manual issued for LA-IPPC and LAPPCC, republished in 2008 and available at http://www.defra.gov.uk/environment/ppc/localauth/pubs/guidance/manuals.htm. This contains a list of other documents you may need to refer to when you are preparing your application, and explains some of the technical terms used. You will also need to read the relevant Process Guidance note. The EP Regulations can be obtained from The Office of Public Sector Information, or viewed on their website at: http://www.opsi.gov.uk/stat.htm.

Which parts of the form to fill in

You should fill in as much of this form as possible. The appropriate fee must be enclosed with the application to enable it to be processed further. When complete return to: Room 3.73, Economy & Environment, Engineering & Environmental Services, Council Offices, Wellington Road, Ashton-under-Lyne, Tameside, OL6 6DL.

Other documents you made need to submit

There are a number of other documents you may need to send us with your application. Each time a request for a document is made in the application form you will need to record a document reference number for the document or documents that you are submitting in the space provided on the form for this purpose. Please also mark the document(s) clearly with this reference number and the application reference number, if you have been given one, it will be at the top of the form overleaf. If you do not have either of these, please use the name of the installation.

Using continuation sheets

In the case of the questions on the application form itself, please use a continuation sheet if you need extra space; but please indicate clearly on the form that you have done so by stating a document reference number for that continuation sheet. Please also mark the continuation sheet itself clearly with the information referred to above.

Copies

Please send the original and 5 copies of the form and all other supporting material, to assist consultation.
LAPPC Application Form: to be completed by the operator

<table>
<thead>
<tr>
<th>For Local Authority use</th>
<th>Application Reference:</th>
<th>Officer Reference:</th>
<th>Date received:</th>
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</table>

If you need help and advice

We have made the application form as straightforward as possible, but if you need any advice on how to set out the information we need please contact Craig Richardson on (0161) 342 2389 or email at craig.richardson@tameside.gov.uk.
A  Introduction

A1.1 Name of Installation

A1.2 Please give the address of the installation

Postcode:       Telephone:

Ordnance Survey national grid reference 8 characters, for example SJ 123 456 (can be obtained from typing postcode into one of the on-line mapping sites).

A1.3 Existing permits

Do you have an existing permit for a waste oil burner or another activity such as vehicle respraying?

A2.1 Please provide the full name of company or corporate body or the name of the sole trader or the names of the partners

Trading/business name (if different)

Registered Office address

Postcode:
A2.2 Holding Companies

Is the operator a subsidiary of a holding company within the meaning of Section 1159 of the Companies Act 2006?

No ☐

Yes ☐ name of ultimate holding company

Ultimate holding company Registered office address

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Postcode: _______________________________________________________________

Principal Office address (if different)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Postcode: _______________________________________________________________

Company Registration Number: ____________________________

B About the Installation

B1.2 A plan showing the location of the premises where the burner will be installed must be attached.

Doc Ref: ________________________________________________________________

B1.3 Make and model name/number of the burner(s) to be installed.

________________________________________________________________________

________________________________________________________________________

B1.4 What is the net rated thermal input of the burner(s)?

________________________________________________________________________
<table>
<thead>
<tr>
<th>Application Form: to be completed by the operator</th>
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<td>Application Reference:</td>
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**B1.5** Is the appliance a vapourising or an atomising burner?

- [ ] Vapourising
- [ ] Atomising

**B1.6** If the appliance is an atomising burner, does it comply with OFTEC Standards AFS103 except for paragraphs 13.1.1 and 13.2.1?

- No
- Yes

**B1.7** What will be burned on the appliance?

- Waste oil
- Other fuel (say which)

**B1.8** What is the source of the waste or recovered oil? Is it

- Only ‘own arisings’, ie only from the same premises as the small waste oil burner
- Some waste oil brought in from off-site

**B1.9** What is the height and location of the proposed stack (flue) serving the burner(s)?

- Is it 6 metres above ground level?  
  - No:  
  - Yes:
- Is it 1 metre above any roof within 20 metres?  
  - No:  
  - Yes:
- Is it 3 metres above any opening windows within 20 metres?  
  - No:  
  - Yes:
- Is it 3m above any area within 20 metres to which there is general access?  
  - No:  
  - Yes:

**B1.10** Who checked, or who will check that the burner and flue were installed correctly?

**B1.11** Where will the fuel storage tank be situated?
C1 Fees and Charges

The enclosed charging scheme leaflet gives details of how to calculate the application fee. Your application cannot be processed unless the application fee is correct and enclosed.

C1.1 Please state the amount enclosed as an application fee for this installation.

£ Cheques should be made payable to: Tameside MBC

We will confirm receipt of this fee when we write to you acknowledging your application.

C1.2 Please give any company purchase order number or other reference you wish to be used in relation to this fee.

________________________________________________________________________

C2 Annual charges

If we grant you a permit, you will be required to pay an annual subsistence charge. If you don’t pay, your permit can be revoked and you will not be able to operate your installation.

C2.1 Please provide details of the address you wish invoices to be sent to and details of someone we may contact about fees and charges.

________________________________________________________________________

________________________________________________________________________

Postcode: Telephone:

C3 Commercial confidentiality

C3.1 Is there any information in the application that you wish to justify being kept from the public register on the grounds of commercial or industrial confidentiality?

[ ] No: [ ] Yes:

If you say yes please provide full justification, considering the definition of commercial confidentiality within the EP Regulations.

Doc Reference ____________________________
C3.2 Is there any information in the application that you believe should be kept from the public register on the grounds of national security?

No:  Yes:  

If you say yes, then do not write anything about this information on the form. Please provide full details on separate sheets, plus provide a copy of the application form to the Secretary of State for a Direction on the issue of National Security.

C4 Data Protection

The information you give will be used by the Local Authority to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and or disclose any of the information you give us in order to:

• consult with the public, public bodies and other organisations,
• carry out statistical analysis, research and development on environmental issues,
• provide public register information to enquirers,
• make sure you keep to the conditions of your permit and deal with any matters relating to your permit,
• investigate possible breaches of environmental law and take any resulting action,
• prevent breaches of environmental law,
• offer you documents or services relating to environmental matters,
• respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows)
• assess customer service satisfaction and improve our service.

We may pass on the information to agents/ representatives who we ask to do any of these things on our behalf.

It is an offence under Regulation 38 of the EP Regulations, for the purpose of obtaining a permit (for yourself or anyone else) to:

• make a false statement which you know to be false or misleading in a material particular,
• recklessly make a statement which is false or misleading in a material particular.

If you make a false statement

• we may prosecute you, and
• if you are convicted, you are liable to a fine or imprisonment (or both).
C5 Declaration: previous offences (delete whichever is inapplicable)

I / We certify

EITHER

No offences have been committed in the previous five years which are relevant to my / our competence to operate this installation in accordance with the EP Regulations.

OR

The following offences have been committed in the previous five years which may be relevant to my / our competence to operating this installation in accordance with the Regulations:

________________________________________________________________________

________________________________________________________________________

Signature ________________________________

Name ________________________________

Position ________________________________

Date ________________________________

C5 Declaration

C5.1 Signature of current operator(s)*

I / We certify that the information in this application is correct. I / We apply for a permit in respect of the particulars described in this application (including supporting documentation) I / We supplied.

Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.

For the application from:

Installation name: _______________________________________________________

Signature: ______________________________________________________________

Name: _________________________________________________________________

Position: ______________________________________________________________

Date: __________________________________________________________________
Signature:_______________________________________________________________
Name:__________________________________________________________________
Position:________________________________________________________________
Date:___________________________________________________________________

* Where more than one person is defined as the operator, all should sign. Where a company or other body corporate - an authorised person should sign and provide evidence of authority from the board of the company or body corporate.