



**APPLICATION FOR HIGHWAYS AMENITIES LICENCE**

**General Details**

Applicant Name

Premise Full Address Inc. Postcode

Contact Number

Email Address

**Correspondence Name and Address (If different from above)**

**Location of Licensed Area/Pavement Café:**

**Proposed Operating Schedule**

(Please provide a summary of your proposed operation including proposed operating hours)

**Proposed No of Tables:**

**Proposed No of Chairs:**

**Proposed other Items of Furniture/Equipment:**

**Details of Furniture, Means of Enclosure and other Proposed Items**

NOTE: Applicants are requested to supply as much detail as possible, for all items proposed. Photographs, sketches, clear photocopies and technical details (dimensions/colours/materials etc) are welcome. All items need to be specified/detailed on the main site plan.

**Details of Proposed Street Furniture**

Please give brief description and suppliers/technical details where appropriate of proposed furniture:

**Details of Proposed Barriers**

Please give brief description and suppliers/technical details where appropriate of proposed barriers;

**Details of any other items to be included in pavement seated area**

Please give brief description and suppliers/technical details where appropriate of proposed Furniture/items.

Please complete the following checklist when submitting your application

### Checklist

Please indicate below which application you are submitting

- New Application
- Transfer of Licence
- Renewal of existing Licence\*

\*If you are renewing your licence and not submitting supporting documentation, we need confirmation in writing that there have been no changes to the layout or manner of the operation of the pavement café.

### Enclosures

- Location Plan
- Site Plan including Seating Area
- Barrier/Table and Chair Details
- Public Liability Insurance
- Application Fee
- Health and Safety risk assessments
- Evidence of appropriate planning consents

**Please return your application to**

**TAMESIDE MBC, LICENSING, ROOM 3.73, COUNCIL OFFICES, WELLINGTON ROAD,  
ASHTON UNDER LYNE OL6 6DL**

Signed  Date

In addition, a full copy of the application, including all enclosures (with the exception of the fee), should be forwarded (within 2 working days) to the relevant agencies listed below.

Greater Manchester Police  
Licensing Officer  
Licensing Unit  
Manchester Road  
Ashton Under Lyne  
OL7 0BQ

Planning Services  
Tameside MBC  
Level 1  
Council Offices  
Wellington Road  
Ashton-under-Lyne  
OL6 6DL

Environmental Services  
Tameside MBC  
Council Offices  
Wellington Road  
Ashton-under-Lyne  
OL6 6DL

Highway Services  
Tameside MBC  
Level 5  
Council Offices  
Wellington Road  
Ashton-under-Lyne  
OL6 6DL

District Assemblies Office  
Tameside MBC  
Level 3  
Council Offices  
Wellington Road  
Ashton-under-Lyne  
OL6 6DL