

# SEND – 0 – 25 Strategy/Children with Disabilities Early Years Operational Group

**Date:** Thursday 05.05.2016

**Time:** 10am – 12noon

**Subject:** 0 -5 Years

**Venue:** Jubilee Gardens


**Present:**



Lorraine Butler – Chair  
 Janet Perry – Early Years  
 Emma Lewis – Early Help  
 Paula Dowd – FIS  
 Elaine Healy - Children with Disabilities Parent Forum  
 Karen Watson – Health  
 Dominique Kenneally - PVI Little Munchkins (SDM)  
 Laura Weinstein - PVI Woodlands (HHL)  
 Michelle Schofield – PVI Teddy Bears (DDA)  
 Sarah Whyatt - PVI Teddy Bears  
 Gail Smith – PVI Clockwork (Ashton)  
 Tina Tray – Schools Oakdale  
 Cathy Burgess – ISCAN  
 Heather Morris – Education

**Apologies**

Jacqui Nurney – Admissions  
 Angela Jones – Health  
 Sarah Cook – Homestart  
 Rebecca Underwood - Finance

**Notes**

<b>1</b>	<b>Apologies</b> As above
<b>2</b>	<b>Introductions</b> As above
<b>3</b>	<b>Minutes of previous meeting</b> Agreed minutes of the first meeting held 3 <sup>rd</sup> March 2016
<b>4</b>	<b>Matters Arising</b> None
<b>5</b>	<p><b>Terms of Reference for the Group</b></p>  <p>SEND EY TOR FINAL.docx</p> <p>LB – went through the TOR,          Suggestions to invite Active Tameside, -  <b>Action 1:</b> EL to invite active Tameside  <b>Action 2</b> –JP to inform all PVI's who their locality representative is on the SEND group          TOR – agreed by all</p>

6	<p><b>Update from Steering Group</b> Deferred – Steering group have not met due to the fire at Cromwell</p>
7	<p><b>Update Action Plan;-</b> <u>Identification of Need</u> <u>Mapping of Current Offer</u> – EL, PD – shared the activities available for children with disabilities, it was recognised that all children are welcome to attend universal activities; however some activities are more accessible for children who do not have any disabilities. Discussion around Active Tameside’s literature – not clear that activities are suitable for children with disabilities. <b>Action 1:</b> EL to speak to Active Tameside around activities for EY and inclusiveness <b>Action 2:</b> To include activities on A suggestion was made to include web links, Facebook pages, to state if activities are term time only – EL and PD to action <b>Action 3:</b> ‘The draft mapping sheet’ to be sent out with the minutes, group members to feedback to Emma Lewis by next meeting</p> <p> Send 0-5 Offer.docx</p> <p><u>SEND Pathway -</u> LB, JP, HM discussed the draft SEND EY Pathway. <b>Action 1:</b> Draft to be sent out with the minutes for comments and feedback from group members <b>Action 2:</b> ‘parent friendly pathway’ was suggested – JP to look at <b>Action 3:</b> Jp to add the plus 5’s – transition to school to pathway</p> <p> Early Years Pathway SEND - DRAFT (2).pu</p> <p><u>CAF</u> - a discussion took place regarding CAF – it is not necessary for a CAF to be in place if the needs of the child are purely SEND. However if there is unmet needs, other concerns etc. relating to a family then a CAF needs to be in place.</p> <p><b>Local Offer</b></p> <p><u>FISO</u> - provides limited information regarding SEND due to Tribal system <u>SID</u> – to be updated in relation to SEND <b>Action 1:</b> PD to look at <u>PVI</u> –PVI settings to promote their ‘local offer’ on their own website with links to the LA website <b>Action 2:</b> JP to share with PVI</p>
8	<p><b>Updates from Group Members</b> TT – shared activities delivered from the Acorn Centre JP – discussed the possibility of funding to support children with SEND to access places in the PVI sector – the decision on who receives funding will be decided at the EY SEN panel PVI’s – reported they feel the PCP is a much better way of identifying need/next steps KW – explained it would be useful for HVs to be informed of changes to paperwork and procedures regarding SEND – <b>Action 1:</b> LB to share pathway with EYNDM steering group and attend Health team managers meeting for feedback</p>

<b>9</b>	<b>A.O.B</b> Useful Links  <a href="https://www.gov.uk/government/publications/local-area-send-inspection-framework">https://www.gov.uk/government/publications/local-area-send-inspection-framework</a>  <a href="https://www.gov.uk/government/publications/local-area-send-inspection-guidance-for-inspectors">https://www.gov.uk/government/publications/local-area-send-inspection-guidance-for-inspectors</a>
<b>10</b>	<b>Date of next meeting;</b> 15 <sup>th</sup> September 9.30am – 12 noon Acorn Centre Dukinfield