

# Pothole Fund Application Form



Department  
for Transport

Guidance is available at: <https://www.gov.uk/government/publications/pothole-fund-2014-to-2015-application>

Only one application form should be completed per local highway authority.

## Applicant Information

**Local authority name:** Tameside Metropolitan Borough Council

**Bid Manager Name and position:** Ian Saxon,  
Assistant Executive Director, Environmental Services

**Contact telephone number:** 0161 342 3470

**Email address:** [ian.saxon@tameside.gov.uk](mailto:ian.saxon@tameside.gov.uk)

**Postal address:** Tameside MBC  
Council Offices  
Wellington Road  
Ashton-under-Lyne  
Tameside  
OL6 6DL

When authorities submit a bid for funding to the Department, as part of the Government's commitment to greater openness in the public sector under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004, they must also publish a version excluding any commercially sensitive information on their own website within two working days of submitting the final bid to the Department. The Department reserves the right to deem the business case as non-compliant if this is not adhered to.

**Please specify the weblink where this bid will be published:**

<http://www.tameside.gov.uk/servicecharter/roadfootpath>

## **SECTION A – Your Highway**

The Department would like to understand more about the highway assets that fall under your statutory duties.

We already collect data from your authority in regards to road lengths but we would like to understand more about the other assets you are responsible for. Please answer the following in your application:

**A1: What is the number of bridges owned by your authority with span over 1.5 metres?**  
112

**A2: What is the total number of street lighting columns under your authority's responsibility?**  
26,018

**A3: What is the total number of street lighting columns under your authority's responsibility over 40 years old?**  
5,472

**A4: What is the total length of footways under the responsibility of your authority (in miles)?**  
745 miles

**A5: What is the total length of off road cycleways under the responsibility of your authority (in miles)?**  
1.5miles

**A6: Please provide a weblink to your authority's statement of how the flood recovery funding, awarded in March 2014, has/will be spent:**

<http://www.tameside.gov.uk/transport/funding>

## **SECTION B – Potholes**

**B1: Which of the recommendations arising from the Pothole Review Report has your authority adopted?**

The report can be viewed here:

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/3995/pothole-review.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/3995/pothole-review.pdf)

Please answer the following, including providing supporting information, where applicable:

Yes see B1 note at end

Question	Yes/No	All 'yes' answers must be supported evidence.  Please append supporting information, clearly marking the question number to which the information refers.
A. Has your authority aligned its maintenance programme to the Government's highways maintenance funding years (i.e. 2011-2015 and 2015-2021)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Annex
B. Has your authority adopted the principle that 'prevention is better than cure' in determining the balance between structural, preventative and reactive maintenance activities in order to improve the resilience of the highway network and to minimise the occurrence of potholes in the future?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Annex
C. Has your authority ensured that appropriate competencies have been made available to make the right choices when designing and specifying techniques and materials for the maintenance and repair of highways? Note - these competencies can be secured through training, collaboration with neighbouring authorities or external advice.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Annex and Appendix A
D. Does your authority co-ordinate with other parties working on the highway short and long term programmes of work activities for up to four years in advance?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Annex
E. Has your authority considered the guidance provided in the ADEPT report Potholes and Repair Techniques for Local Highways and adopted as appropriate to your local circumstances?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Annex

F. Has your authority developed a detailed highway inspection manual and have put appropriate training in place for your Highway Inspectors?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Annex and Appendix B
G. Does your authority use technology and systems for the effective identification and management of potholes?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Annex
H. Does your authority have a public communications process in place that provides clarity and transparency in the policy and approach to repairing potholes? This should include a published policy and details of its implementation, including the prevention, identification, reporting, tracking and repair of potholes.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Annex and Appendix C
I. Does your authority monitor public satisfaction with road, footway and cycleway condition and report annually through the National Highways and Transport Public Satisfaction Survey or their own surveys?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Annex and Appendix D
J. Does your authority adopt permanent repairs as the first choice when repairing potholes?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Annex
K. Has your authority adopted dimensional definitions for potholes based on best practice as part of its maintenance policy?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Annex

**B2: Does your authority adopt any innovative methods to help repair potholes? This could include, for example, specialist pothole maintenance crews.**

Yes  No

If yes, please provide details as an annex as part of your bid. See Annex

**B3: Does your authority use reporting tools to identify potholes in your local area including:**

CTC Fill that Hole  Yes  No  
Council's Own Web Reporting  Yes  No  
Other  Yes  No

Please specify: See Annex and Appendix E

**B4: Does your authority regularly consult and seek feedback on its highways maintenance regime, including potholes, with key stakeholders?**

Local Member(s) of Parliament  Yes  No  
District, Borough and Parish Councils  Yes  No Not Applicable  
Local Residents  Yes  No

(Including neighbourhood Forums)  Yes  No  
Business Community  Yes  No  
Emergency Services  Yes  No

If yes, please provide details as an annex as part of your bid. See annex

**B5: Does your authority have an up-to-date vision and action plan to improve the walking environment and encourage walking?**

Yes  No

If yes, please provide a weblink: See Annex

**B6: Please explain how you deliver your duty under NRSWA to 'co-ordinate the execution of works of all kinds', including for example permit schemes, noticing, co-ordination meetings?**

Appointed Traffic Manager – Ian Saxon, Assistant Executive Director  
As a Greater Manchester Borough we are part of the Greater Manchester Road Activities Permit Scheme (GMRAPS).  
Site Meetings (Utilities, contractors, sub-contractors)  
Notice and Permit all our own works  
Four coordination meetings held each year

**B7: What actions does your authority take to ensure road repairs undertaken by other parties (such as utilities companies) meet the standards in the specification?**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Inspections regime;       | New Roads & Streetworks Act Category A,B & C inspections. Reports enquiries received from the public, businesses, officers etc.   |
| <input checked="" type="checkbox"/> Coring programme;         | We undertake regular coring tests in association with another Greater Manchester borough. The results are submitted to the Greater Manchester Asset Protection and Street Works Group for comparative bench marking purposes and sharing best practise. |
| <input checked="" type="checkbox"/> Performance bench-marking | Performance meetings – Part of the AGMA Asset Protection Group; items covered; Inspector Training, Inspections, Coring,   |
| <input checked="" type="checkbox"/> Meetings                  | Site Meetings, Coordination Meetings, Benchmarking.   |
| <input checked="" type="checkbox"/> Other (please specify)    | Through the AGMA Highway Maintenance Group and the Highway Asset Management Group, reports are prepared and reviewed by the Greater Manchester Highway Asset Management Partnership   |

## **SECTION C – Asset Management**

**C1: Has your authority adopted the recommendations arising from the Asset Management Strategy Guidance published in May 2013 –**

<http://www.ukroadsliasongroup.org/en/utilities/document-summary.cfm?docid=5C49F48E-1CE0-477F-933ACBFA169AF8CB> ?

Yes       No

Please answer the following, including providing supporting information, where applicable.

Yes see C1 note at end

Question	Yes/No	All 'yes' answers must be supported evidence.  Please append supporting information, clearly marking the question number to which the information refers.
Has your authority got an up to date asset management policy and strategy?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Annex and Appendix F
Does your authority communicate relevant information associated with asset management through engagement with your relevant stakeholders when you set requirements, make decisions and report performance?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Annex and Appendix G
Does your authority have an asset management register?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Annex
Does your authority follow lifecycle planning principles which are used to review the level of funding and which will help support investment decisions including long term investment in your assets?.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Annex

**C2: As part of your last L-Pack return for Whole Government Accounting requirements for the accounting period 2012/13, can you confirm you submitted the following return:**

Carriageway and Footways       Yes  No  
 Lighting       Yes  No  
 Structures       Yes  No  
 Street Furniture       Yes  No

See Appendix H

## **SECTION D – Efficiencies**

**D1: Is your authority actively engaged with securing efficiencies for highways maintenance?**

Yes  No

**If yes, please provide additional information on what your authority has done since 2011 including what % efficiency savings (where efficiency savings are defined as delivering a similar or a better outcome at a lower cost) your authority has achieved year on year and what savings you hope to achieve by end of 2014/15.**

**See Annex**

**D2: Is your authority exploring or has it already joined with neighbouring local highway authorities or a Highways Maintenance Alliance to achieve economies of scale?**

Yes  No

**If yes, please provide additional information. For example the names of other authorities or the Alliance.**

**See Annex**

**D3: Is your authority sharing its efficiency experience and/or case studies with other local highway authorities via the Highways Maintenance Efficiency Programme or other good practice networks?**

Yes  No

**If yes, please provide state where.**

**See Annex**

## SECTION E – Other

**E1: Please provide details on which of the following good practice activities your authority is undertaking for its highways management activities.**

Invest to save  Yes  No

Cross boundary collaboration  Yes  No

Other (please specify): See Annex

**E2: Do you consider your authority to be an exemplar authority in tackling potholes and undertaking highway maintenance?**

Yes  No

If yes, please explain why.

See Annex

**If yes, would your authority be willing to share its experiences more widely with other authorities / organisations?**

Yes  No      Yes



## **SECTION F: Declarations**

### **F1. Senior Responsible Owner Declaration**

As Senior Responsible Owner for the Pot Hole Application Fund Bid I hereby submit this request for approval to DfT on behalf of Tameside MBC and confirm that I have the necessary authority to do so.

I confirm that Tameside MBC will have all the necessary statutory powers in place to ensure the planned timescales in the application can be realised.

Name: **Ian Saxon**

Signed:

Position: **Assistant Executive Director,  
Environmental Services**

